

# **Titular Recognition Awards of PGIM Trainers/Examiners - 2009**

## **Procedure to be followed for Application**

This paper outlines the eligibility criteria and the procedure/steps to be taken to implement the above annual programme.

1. This procedure outlined here is applicable from the year 2009. (Important dates & deadlines are as follows:
  - (a) Newspaper advertisement will be published in June 2009
  - (b) The deadline for closing date of applications will be one month after the closing date.
  - (c) Applications will be placed in BOS meetings in August 2009
  - (d) Final list of all boards will be placed in BOM meetings in September 2009.
  - (e) Awards will be in October/November 2009.
2. PGIM will issue application forms to all upon request and the duly perfected application forms with necessary documents should be submitted to the relevant department (Academic/Examination) of the PGIM.

## **Titles and Eligibility**

The titles requested should be one of the following three categories. The Director will place such applications to the BOS with his/her recommendation. The recommendation of the BOS will be placed before AAAED and followed up with the BOM & Senate respectively.

**Fellow of the PGIM**

The applicant should have functioned as a Trainer/Examiner at least for a period of three years or participated at least in three Examinations (Diploma, MSc, MD/ MD)

**Senior Fellow of the PGIM**

The applicant should have functioned as a trainer/examiner for a period of five years or participated at least in five MD/MS Examinations.

**Visiting Professor of the PGIM**

A Trainer who has been a Senior Fellow or **who is eligible to become a Senior Fellow** and had satisfied the criteria applicable for the Post of Professor as laid down in the UGC Circular No. 869.

**Honorary Senior Fellow of the PGIM**

This title is confined only for persons who have made outstanding contributions to the PGIM over a long period of 15 years. Those specialists who are eligible should be nominated by the Board of Study and/or the Board of Management. Foreign invitees to the PGIM who have contributed in a significant way to the PGIM as Examiners/Trainers or in any other capacity are also eligible to be nominated for this award by the Boards of Study and referred to the AAAED Committee for recommendation.

The applicants (Trainers) should provide details pertaining to the ‘contact hours with trainees per year’.

Health Ministry Consultants / University Academics / Others who fulfill criteria can apply.

Senior Lecturers in the University Departments are considered as ‘trainers’ if PGIM trainees have been allocated to the Professional Units and the applicants have taken part in the process of training such trainees.

3. The contributions to the PGIM could be in the form of –
  - Chairman/Member – Board of Management
  - Chairman/Secretary/member – Board of Study
  - Chief Examiner/Scrutiny Expert
  - Member of the AAAED Committee/Audit Committee/Finance and Management Committee/Committee of Inquiry
  - Member of a MCQ Core-group
  - Invigilator
  - Member of Academic Sessions Committee/s
  - Member of a Sub-Committee of the PGIM
  - Or any other ad-hoc committee of the PGIM
  - Academic contributions eg. Co-ordinator or Programme/Courses of Study/Workshops/Editor of PGIM publications
4. All requests will be submitted to Director/ PGIM. The BOS / AAAED-BOM will be simultaneously informed by Director/PGIM to facilitate and accelerate processing this year.
5. A Certificate of Good Standing in the PGIM needs to be applied through the Director/PGIM to BOM. This is a requirement of the Senate of the University of Colombo.
6. Once BOM sanction is obtained the list will be submitted with Certificate of Good Standing to University Senate for final decision.
7. The Director/PGIM will issue letter to successful candidates.

### **Conditions**

Please note that these titles of the PGIM should not be used once the person has retired/ stopped serving the PGIM as Trainers/Examiner.

### **Annexure:**

- Application form
- Paper advertisement
- Application for Certificate of good standing
- Criteria

**22.05.2009**

# Application Form

1. Name in full :
2. Postal Address for communication :
3. Date of Birth & Age :
4. Whether Male/Female :
5. Contact No/s :
6. E.mail :
7. Main BOS connected to :
8. Eligibility : 1<sup>st</sup> Appointment as Examiner/ Trainer/ Lecturer :
  8. (a) Examiner
  8. (b) Trainer
  8. (c) Other relevant contribution to PGIM

<b>Course of Study</b>	<b>Exam</b>	<b>Year</b>	<b>Component of Exam</b>	<b>Name/No. of Names (Volume</b>

8 (b) **Trainer**

<b>Course of Study</b>	<b>Exam</b>	<b>Year</b>	<b>Component of Exam</b>	<b>Name/No. of Names (Volume</b>

8 (c) **Other relevant contributions to PGIM**

<b>Course of Study</b>	<b>Exam</b>	<b>Year</b>	<b>Component of Exam</b>	<b>Name/No. of Names (Volume</b>

9. Applying for

- a.  Fellow of the PGIM
- b.  Senior Fellow of the PGIM
- c.  Visiting Professor of the PGIM

(In the case of (c) above; another application form of “Application for Post of Professor as laid down in the UGC circular No 869 “ should also be filled and annexed to this request. This will be made available at the office of the Director).

10. In case if you are not eligible for the category of titular award that you are requesting from the PGIM are you willing to be considered for the most eligible award?

**Yes / No**

(The decision of the BOM will be final on all matters of conflict / difficult decision)

11. Have you annexed a “Certificate of Good Standing ” issued by PGIM? You will have to fill a separate request form for that. **Yes / No**

12. Are you willing to pay the certification fee to the PGIM once the titular award is finalized?

- Fellow of the PGIM - Rs. 5000/-
- Senior Fellow of the PGIM - Rs. 7500/-
- Visiting Professor - Rs. 10,000/-

**Yes / No**

I certify that the information given is correct and accurate to the best of my knowledge. I am aware that the award can be repealed / not awarded in case of incorrect information.

Date:

Signature of the Applicant

## **Titular Recognition Awards of PGIM Trainers / Examiners - 2009**

### **Newspaper Advertisement**

Titular recognition as

- Fellow of the PGIM
- Senior Fellow of the PGIM
- Visiting Professor of the PGIM

The Trainers/ Examiners attached to the PGIM may apply for the titular recognition using the application forms now available at the office of the Director/PGIM, 160 Norris Canal Road, Colombo 07. Phone: 0112688649 / 0112697758 Fax: 0112 697757 email: dirsecretary@pgim.cmb.ac.lk 'e' applications forms can be requested.

Applications close on **31.07.2009** and should be submitted under registered cover in duplicate to reach the Director PGIM, 160 Norris Canal Road, Colombo 07 on or before this date. Applications will be acknowledged. Awardees will be informed on or before 1<sup>st</sup> October 2008.

Doctors from Ministry of Health/University /Private Sector /Other Sectors may apply.

Professor Rezvi Sheriff  
Director  
PGIM

22.05.2009

The Director  
Postgraduate Institute of Medicine  
University of Colombo  
Colombo

**Certificate of Good Standing with PGIM**

1. I Prof./Dr..... wish to apply for a titular award of the PGIM this year ..... Could you please give me a Certificate of Good Standing with PGIM.
2. I am aware that this could be referred by the Board of Management if any information is received by PGIM which could have caused adverse publicity to PGIM/University of Colombo related to your work/letters /attitude/conduct.
3. I have not had any reason to have been responsible for having caused adverse publicity to the PGIM / Medical profession.
4. I certify that all the above as true and accurate.

Signature : .....

Name : .....

Date : .....

## Criteria for Awarding Honorary Titles of PGIM

The Board of Management of the PGIM has decided to award Honorary Title viz. Fellow, Senior Fellow and Visiting Professor for the PGIM trainers/examiners in recognition of the substantial services rendered to the PGIM. These awards will be made annually.

The criteria that should be satisfied by the trainers to be eligible to receive the awards are as follows:

### **Titles and Eligibility**

The titles requested should be one of the following three categories. The Director will place such applications to the BOS with his/her recommendation. The recommendation of the BOS will be placed before AAAED and followed up with the BOM & Senate respectively.

#### **1. Fellow of the PGIM**

The applicant should have functioned as a Trainer/Examiner at least for a period of three years or participated at least in three Examinations (Diploma, MSc, MD/ MD)

#### **2. Senior Fellow of the PGIM**

The applicant should have functioned as a trainer/examiner for a period of five years or participated at least in five MD/MS Examinations.

#### **3. Visiting Professor of the PGIM**

A Trainer who has been a Senior Fellow or **who is eligible to become a Senior Fellow** and had satisfied the criteria applicable for the Post of Professor as laid down in the UGC Circular No. 869.

#### **4. Honorary Senior Fellow of the PGIM**

This title is confined only for persons who have made outstanding contributions to the PGIM over a long period of 15 years. Those specialists who are eligible should be nominated by the Board of Study and/or the Board of Management. Foreign invitees to the PGIM who have contributed in a significant way to the PGIM as Examiners/Trainers or in any other capacity are also eligible to be nominated for this award by the Boards of Study and referred to the AAAED Committee for recommendation.

This title is confined only for persons who have contributed to the PGIM over a long period of time. Those specialists who are eligible should be nominated for such awards by two members of the Board of Management. Foreign invitees to the PGIM who have contributed in a significant way to the PGIM as Examiners/Trainers or in any other capacity are also eligible to be nominated for these awards.

**NOTE:** The relevant details should be submitted indicating the respective years that the nominee has served. This will be checked by PGIM Office.

Nominations should be submitted to the Director/PGIM. It will need the recommendation of the respective BOS and a Certificate of Good Standing to be submitted to the Senate of the University of Colombo by the Director/PGIM.

The last date of receiving nominations - **31 July 2009.**

Director/ PGIM